

The Leavenworth Farmers Market is a "producer only" market; everything sold is grown, prepared or crafted by its vendors.

## 2017 Farmers Market Application Form

**Saturdays**  
May thru October  
7:00a.m. – 12:00 p.m.

**Wednesdays**  
2<sup>nd</sup> Wed in May thru Sept.  
3:00 p.m. – 6:00 p.m.



Individual or Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Kansas State Sales Tax # \_\_\_\_\_

(All vendors must have a Kansas Sales Tax number before participating in the market)

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

List what is to be offered for sale: \_\_\_\_\_

**Wednesday Afternoon Only** \_\_\_\_\_ **Saturday Morning Only** \_\_\_\_\_ **Both Wed. and Sat.** \_\_\_\_\_

**Season Vendor** \_\_\_\_\_ **Weekly Vendor** \_\_\_\_\_

Space Rental Fee:

Wednesday Afternoon Market

Season Fee for one space - Non Saturday Vendor \$65.00 \_\_\_\_\_ space(s) x \$65.00 = \_\_\_\_\_

Season Fee for one space – Saturday Vendor \$50.00 \_\_\_\_\_ space(s) x \$50.00 = \_\_\_\_\_

Weekly Fee for one space - \$10.00 due on arrival at the market.

Saturday Morning Market:

Season Fee for one space - \$125.00 \_\_\_\_\_ space(s) x \$125.00 = \_\_\_\_\_

Weekly Fee for one space - \$15.00 due on arrival at the market.

Total Enclosed: \_\_\_\_\_

The Board of Directors must approve all applications before applying vendor is allowed to sell at the Leavenworth Farmers Markets. Applications are considered for approval based on criteria found in the Bylaws to include space availability, produce or added-value product mix and accepted products as listed in the Guidelines. Applications are not considered on a first come, first served basis. Payment must accompany application. The season fee guarantees a permanent space in the market for the season. Season vendors must let the market manager know if they are not coming to market no later than 6:00pm the night before the market day.

**Wednesday** afternoon season vendors are to call Morgan Bean at 913-651-5372 or Cell# 913- 683-4074 by 6:00pm Tuesday evening before market. **Saturday** morning season vendors should call Morgan Bean 913-651-5372 or Cell# 913-683-474 by 6:00pm Friday evening before market. Weekly vendors are to call the market manager by 6:30pm the evening before the market day to ensure that space is available. Weekly vendors are not guaranteed the same space every week. Vendors are responsible for bringing their own tables, chairs, and display items. Trash will be taken out with all vendors at the end of market day. Trash carried in, is trash carried out. Vendors may not use city owned trashcans for their trash. Your set-up times are listed in the Farmers Market Guideline but no later than 6:45 a.m. Saturdays, 2:45 p.m. Wednesdays. Electricity is available for an additional prorated fee amongst users of electricity, and collected on the date of use. .

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Return completed application with payment to:  
Make Checks payable to Leavenworth Farmers Market

Mary Bean, Market Secretary  
2005 Choctaw Street  
Leavenworth, Kansas 66048  
Email: [mbean4@yahoo.com](mailto:mbean4@yahoo.com) / Ph: 913-651-5372